

Merle Montgomery Papers

Guides to Special Collections in the Music Division of the Library of Congress



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Collection Summary

Title: Merle Montgomery Papers

Span Dates: circa 1904-1983

Bulk Dates: (bulk 1960-1980)

Call No.: ML31.M63

Creator: Montgomery, Merle, 1904-1986

Extent: 5093 items ; 18 containers ; 7.5 linear feet

Language: Collection material in English

Repository: Music Division, Library of Congress, Washington, D.C.

Abstract: Merle Montgomery was a music educator, composer, author, editor, administrator, translator, lecturer, and concert pianist. The collection primarily contains business papers and materials related to Montgomery's career and her leadership roles in various music, educational, and arts organizations, including Carl Fischer Inc., Mu Phi Epsilon, National Federation of Music Clubs, and the National Music Council. In addition, the collection includes personal and professional correspondence, biographical materials, photographs, programs, clippings, promotional and publicity materials, and publications.

Selected Search Terms

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

People

Hanson, Howard, 1896-1981, ed. Scribner music library.

Kramer, A. Walter (Arthur Walter), 1890-1969--Correspondence.

Kramer, A. Walter (Arthur Walter), 1890-1969.

Montgomery, Merle, 1904-1986--Archives.

Montgomery, Merle, 1904-1986--Correspondence.

Montgomery, Merle, 1904-1986--Photographs.

Montgomery, Merle, 1904-1986.

Montgomery, Merle, 1904-1986.

Organizations

Carl Fischer Inc.

Eastman School of Music.

International Music Council.

Mu Phi Epsilon.

Musicians Club of New York.

National Federation of Music Clubs.

National Federation of Music Clubs. Junior Division.

National Music Council (U.S.)

New York City Opera. Guild.

New York Federation of Music Clubs.

New York Philomusica Chamber Ensemble.

University of Rochester--Alumni and alumnae.

University of Rochester.

Subjects

Arts administrators--United States.

Music in education.

Music patronage--United States.

Music publishers--United States.

Music publishing--United States.

Music--Instruction and study--United States.

Music--International cooperation.

Music--Societies, etc.--United States.
Music--United States--20th century.
Musicians--Photographs.
Women composers--United States.
Women music teachers--United States.

Form/Genre

Clippings (Information artifacts)
Correspondence.
Financial records.
Newsletters.
Photographic prints.
Programs (Documents)
Promotional materials.

Administrative Information

Provenance

Gift; Merle Montgomery; 1978

Accruals

No further accruals are expected.

Processing History

The Merle Montgomery Papers were processed by Nancy Seeger in 2010-2011. She created and coded the finding aid for EAD format in 2011.

Related Material

The Library of Congress Music Division holds the National Music Council Collection.

Copyright Status

Materials from the Merle Montgomery Papers are governed by the Copyright Law of the United States (Title 17, U.S.C.) and other applicable international copyright laws.

Access and Restrictions

The Merle Montgomery Papers are open to research. Researchers are advised to contact the Music Division prior to visiting in order to determine whether the desired materials will be available at that time.

Certain restrictions to use or copying of materials may apply.

Preferred Citation

Researchers wishing to cite this collection should include the following information: [item, date, container number], Merle Montgomery Papers, Music Division, Library of Congress, Washington, D.C.

Biographical Note

<i>Date</i>	<i>Event</i>
1904, May 15	Born Merle Campbell, Davidson, Okla.
1924	Married Pleasant Parx Montgomery (died 1929) BFA, Piano, University of Oklahoma, Norman, Okla.

circa 1924	Adopted son Milton
1929-1931	Studied privately with Nadia Boulanger and Isidore Philipp
1929-1933 (summers)	Studied at the American Conservatory of Music, Fontainebleau, France
1931-1933	Extension teacher, Music Theory, University of Oklahoma, Norman, Okla.
1933	Diploma, American Conservatory of Music, Fontainebleau, France
1933-1934	Private teacher, Oklahoma City, Okla.
1934-1938	Head, Piano and Theory, Southwestern Oklahoma College, Weatherford, Okla.
1936	Composed <i>17 Songs for Children</i> . Chicago, Ill.: Scott Foresman and Co.
1937	M.M., Music Theory, Eastman School of Music, Rochester, N.Y.
1938-1943	Assistant state supervisor and state supervisor, Federal Music Project for Oklahoma
1939	Composed <i>Song for Child</i> for <i>Jack and Jill Magazine</i> Composed <i>8 Songs for Children</i>
1940	Editor, <i>Oklahoma Music News</i>
1943-1945	Teacher, Piano and Theory, Eastman School of Music, Rochester, N.Y.
circa 1945-1954	Lecturer for Schillinger System of Musical Composition and national educational representative, Carl Fischer Inc., New York, N.Y.
1946-1948	Completed dissertation <i>A Comparative Analysis [and translation] of Vincent D'Indy's "Cours de Composition Musicale"</i> Ph.D., Eastman School of Music, Rochester, N.Y.
1951-1953	President, New York Alumni Chapter of Mu Phi Epsilon
Circa 1955	Producer, writer, and host, <i>Let's Go to Musicland!</i> (series of thirteen fifteen-minute films), University of Oklahoma Educational Service Division
1956	Selected Oklahoma Woman of the Year by Soroptimist International of Oklahoma
1956-1966	Assistant manager and educational consultant, Music Department, Oxford University Press, New York, N.Y. Teacher, piano and music theory, Turtle Bay Music School and Westchester Conservatory, N.Y.
1957	Married A. Walter Kramer (died 1969)
Circa 1958	Published <i>Music Theory Papers</i> . New York: C. Fischer
1958-1960	President, New York Federation of Music Clubs

1959	Published <i>Music Composition Papers</i> . New York: C. Fischer
Circa 1963-circa 1972	Compiler, editor, two volumes in the <i>Scribner Music Library</i>
1964	Named Outstanding Alumna for Distinguished Service, University of Rochester Elected to Trustees' Council of Alumni Advisors, University of Rochester
1964-1966	National vice-president in charge of public relations and governor of Atlantic Province, Mu Phi Epsilon
circa 1965	Charter member, New York City Opera Guild
1967	Received National Citation from Mu Phi Epsilon
1967-1971	Coordinator of symphonic repertoire and vice-president in charge of public relations, Carl Fischer Inc. Manager, Ford Foundation Recording-Publication Program, Carl Fischer Inc.
1971	Founding member, Board of Directors, New York Philomusica Chamber Ensemble
1971-1975	President, National Federation of Music Clubs
1974	Elizabeth Mathias Award from Mu Phi Epsilon
1975-1976	Chairperson, Bicentennial Parade of American Music, National Music Council
1975-1979	President, National Music Council
1976	Inducted into the Oklahoma Hall of Fame
1977	Given Distinguished Service Citation, University of Oklahoma
circa 1977	Vice-president, Musicians Club of New York
1979-1980	Project director, National Black Music Colloquium and Competition
circa 1982	National Federation of Music Clubs representative to the United Nations
1986, Aug. 25	Died, Chantilly, Va.

Scope and Content Note

The papers of Merle Montgomery (1904-1986) span the years 1904-1983, with the bulk of the material dating from 1960 to 1980. The papers highlight Montgomery's career and leadership roles in several organizations, programs, and projects in support of music, education and the arts. The collection chronicles her presidencies with the National Federation of Music Clubs from 1971-1975 and the National Music Council from 1975-1979, her career with music publishing firm Carl Fischer Inc., from the mid-1940s to 1971, her management of the Bicentennial Parade of American Music, her scholarly work on the *Scribner Music Library*, from around 1961 to 1972, and more. There is a small amount of personal material, including correspondence with family and friends, photographs, and biographical documents and clippings. The papers are organized into the following series: Correspondence, Biographical Materials, Business Papers, Photographs, Promotional Materials, Programs, Clippings, Publications, and Miscellany.

The Correspondence series, circa 1929-1981, contains professional and personal letters to and from Merle Montgomery relating to her business activities and personal life. The series is divided into two subseries: Professional and Personal. The Professional subseries, 1933-1981, spans her entire career and relates to her activities in music education and publishing, the various music, arts, and cultural organizations, projects, and programs which she led, the mentoring of students and young musicians, and other professional activities. This subseries contains items from the composers Nadia Boulanger, Aaron Copland, Morton Gould, John La Montaine, William Schuman, Louise Talma, and Virgil Thomson. The Personal subseries, circa 1929-1981, includes letters from Montgomery's second husband, A. Walter Kramer, dating from before their marriage up until shortly before his death. There is also correspondence to and from Montgomery's mother, including letters from Merle regarding her studies in Europe in the 1930s. In addition, there are letters from Montgomery's son, her siblings, and numerous friends and extended family.

The Biographical Materials series, 1931-1981, contains a variety of materials by and about Merle Montgomery. There are biographical sketches and press releases from a variety of sources which detail her work history and professional accomplishments. In addition, this series contains biographical sketches of her second husband, A. Walter Kramer. The series also contains clippings about Montgomery and her family, some personal business papers, and several awards and citations that she received. The writings by Montgomery include drafts of speeches and published articles.

The Business Papers series, 1942-1983, is the largest series in the collection. It contains papers relating to Merle Montgomery's career and leadership roles in many local and national organizations, projects, and programs. The series is divided into eleven subseries: Carl Fischer Inc., Ford Foundation Recording-Publication Project, Let's Go to Musicland!, Mu Phi Epsilon, Musicians Club of New York, National Federation of Music Clubs, National Music Council, New York City Opera Guild, New York Philomusica Chamber Ensemble, Scribner Music Library, and University of Rochester.

The Carl Fischer Inc. subseries, 1947-1978, covers both of Montgomery's stints with the music publishing firm and includes correspondence with composers and others concerning various Fischer projects, internal reports and memoranda, publicity and promotional materials, and newsletters. The Ford Foundation Recording-Publication Project, 1966-1972, was a Carl Fischer project which Montgomery continued to manage even after she left Fischer to become president of the National Federation of Music Clubs. This subseries contains correspondence, including a detailed letter to the Ford Foundation discussing the cancellation of the project, applications, and other miscellaneous project papers.

The Let's Go to Musicland! subseries, 1953-1966, relates to a series of thirteen 15-minute films that Montgomery, wrote, produced and hosted for the University of Oklahoma Educational Service Division. The series introduced children to the fundamentals of music and was based on material from her *Music Theory Papers*. Materials include correspondence detailing the origins and progress of the project, promotional materials, and a partial script.

The Mu Phi Epsilon subseries, circa 1952-1983, contains materials relating to Montgomery's long association with the organization. In addition to national vice-president in charge of public relations and governor of the Atlantic Province, Montgomery was chairman of the board for the Memorial Foundation, editor of *Who's Who in M ϕ E*, and president of the New York Alumni chapter. The subseries includes Memorial Foundation documents, promotional items, directories and yearbooks, and reports.

Montgomery was an active member of the Musicians Club of New York, serving as vice president and chairman of the performance committee. The Musicians Club of New York subseries, 1949-1981, contains general materials about the organization as well as correspondence and items which detail Montgomery's activities, such as promoting music in hospitals and old-age homes and supporting young musicians through the Young Artists Awards.

The National Federation of Music Clubs (NFMC) series, 1954-1981, is the largest subseries in the Business Papers series. Montgomery had a thirty-year association with the organization, beginning around 1953 when she was named local chairman of the national convention, up until 1982 when she was NFMC representative to the United Nations. Over the years, she held numerous positions, with the Oklahoma and New York state clubs as well as the national organization. She was president of both the New York Federation of Music Clubs (1958-1960) and the National Federation of Music Clubs (1971-1975). The subseries spans Montgomery's association with the NFMC and includes such documents as correspondence; convention materials; financial documents; meeting agendas, reports and minutes; and publicity and promotional materials. In addition, there are materials documenting particular initiatives, including junior festivals, scholarships, the International Year of the Child, the Parade of American Music, American women composers, Opera for Youth, and the Wolf Trap American University Program for the Performing Arts. This subseries also includes a significant amount of New York Federation of Music Clubs materials.

The National Music Council subseries, 1966-1981, also contains materials relating to the International Music Council. Montgomery was president of the National Music Council from 1975 to 1979 and board chairman and delegate to four International Music Council conventions. Included in this subseries are materials chronicling the Bicentennial Parade of American Music, for which Montgomery was the project manager. This nation-wide project featured concerts at the Kennedy Center showcasing composers from all fifty states, a thirteen-week series of radio programs broadcasting the works of states' composers, and plaques placed at various historical sites relating to American music. In addition, this subseries includes materials about a proposed international festival of music that was being planned by Montgomery and Iain Turpie from 1974 to 1980. There are also internal documents, correspondence, promotional materials, and clippings.

The New York City Opera Guild subseries, 1966-1983, features correspondence, publicity materials, newsletters, and other internal documents such as membership lists and committee meeting minutes. Montgomery was a charter member and vice-president of the New York City Opera Guild.

The New York Philomusica Chamber Ensemble subseries, 1970-1982, relates to the federated chamber ensemble directed by A. Robert Johnson. Montgomery was a member of the founding board of directors in 1971. Materials include internal business papers, promotional and publicity materials, correspondence, and reviews of their concerts.

The Scribner Music Library subseries, circa 1961-1972, contains materials relating to the two volumes that Montgomery edited for the *Scribner Music Library* series. She compiled and edited *Volume One for Beginners* and *Volume Four, A Century of Piano Music*. Volume one contained 207 compositions--of which 186 were original and unpublished at the time--by forty American composers. Volume four featured piano music from the second half of the nineteenth century and the first half of the twentieth century and included sixty-two compositions by forty-seven composers. The subseries contains planning documents, correspondence, drafts and proofs of the copy, reviews, and some publicity materials.

The University of Rochester subseries, 1942-1981, primarily documents Montgomery's alumni activities and membership in the Trustee's Council of Alumni Advisors. It includes alumni papers, internal council documents, correspondence, and materials relating to the Eastman School of Music.

The Photographs series, circa 1904-circa 1980, contains color and black and white photographs, both candid and posed, of Merle Montgomery alone and with colleagues and family. Most of the photographs were taken during Montgomery's later years and show her at various parties and professional functions. There are also a few family pictures and some publicity shots of Montgomery. In addition, this series includes several publicity shots of musicians and performers.

The Promotional Materials series, circa 1960-circa 1980, contains promotional and publicity material, such as brochures, pamphlets, and informational literature, on various music, educational, arts, and cultural organizations and programs. These materials span Montgomery's career and reflect her interests and her many professional and personal activities. This series also contains publicity and promotional materials on musicians, performers, composers and conductors, many of whom Montgomery promoted through her professional organizations. These materials may also include photographs and correspondence.

The Programs series, 1931, circa 1960-circa 1980, contains programs for various music and cultural performances and events. Many of these programs describe events that were produced or sponsored by organizations in which Montgomery was involved.

The Clippings series, circa 1960-circa 1980, contains newspaper and magazine clippings about topics, organizations, programs, and people related to Merle Montgomery's professional life and interests. Many clippings are taken from official publications belonging to organizations in which Montgomery was actively involved.

The Publications series, 1956-1981, contains a small amount of music, educational, cultural, and arts publications that relate to Montgomery's professional interests.

The Miscellany series, circa 1956-1981, contains various items, including speeches (by others), complete and partial narratives (unidentified) (draft and final), articles, brochures, catalogs, librettos, and materials on education.

Organization of the Merle Montgomery Papers

The Merle Montgomery Papers are organized in nine series:

- Correspondence, circa 1929-1981
- Biographical Materials, 1931-1981
- Business Papers, 1942-1983
- Photographs, circa 1904-circa 1980
- Promotional Materials, circa 1960-circa 1980
- Programs, 1931, circa 1960-circa 1980
- Clippings, circa 1960-circa 1980
- Publications, 1956-1981
- Miscellany, circa 1956-1981

Description of Series

Container

Series

BOX 1-2

Correspondence, circa 1929-1981

Correspondence to and from colleagues, associates, friends, family members, businesses, and organizations relating to professional and personal activities. Includes telegrams, postcards, greeting cards, invitations, and announcements. Some correspondence has accompanying material.

BOX 2-3

Biographical Materials, 1931-1981

Clippings, biographical sketches, resumé, press releases, correspondence, personal business papers, awards, citations, writings, items about spouse A. Walter Kramer and other family members, programs, and Montgomery's passport.

BOX 3-14

Business Papers, 1942-1983

Correspondence, agendas, reports, meeting minutes, memos, convention programs, financial documents, brochures, publicity and promotional materials, by-laws, membership lists, newsletters, articles, and clippings.

Arranged alphabetically by organization or program.

BOX 3-4

Carl Fischer Inc., 1947-1978

Newsletters, publicity materials, news releases, announcements, programs, invitations, brochures, catalogs, memoranda, clippings, correspondence, rental and pricing lists, financial papers, company histories, reports, drafts, and miscellaneous project documents.

Arranged alphabetically by type of materials and chronologically therein.

BOX 4-5

Ford Foundation Recording-Publication Project, 1966-1972

Correspondence, lists of composers and musical pieces, price lists, narratives about composers and musical pieces, application forms, miscellaneous project papers.

Arranged alphabetically by type of materials.

BOX 5

Let's Go to Musicland! 1953-1966

Scripts, outlines, continuities, drafts of scripts, promotional materials, correspondence, clippings, planning documents, negatives.

Arranged alphabetically by type of materials.

BOX 5-6

Mu Phi Epsilon, circa 1952-1983

Correspondence, reports, directories, procedural rules, brochures, newsletters, member lists, promotional materials, clippings, programs, leaflets.

Arranged alphabetically by type of materials and chronologically therein.

BOX 6

Musicians Club of New York, 1949-1981

Correspondence, reports, by-laws, meeting minutes, brochures, newsletters, member lists, promotional and publicity materials, programs, certificate of incorporation.

Arranged alphabetically by type of materials and chronologically therein.

- BOX 6-10** **National Federation of Music Clubs, 1954-1981**
Correspondence, by-laws, convention materials, financial documents, memoranda, applications, meeting agendas, reports, minutes, publicity and promotional materials, reviews, newsletters, programs, articles, clippings.
Arranged alphabetically by type of materials or name of initiative and chronologically therein.
- BOX 10-12** **National Music Council, 1966-1981**
Correspondence, reports, meeting minutes and agendas, brochures, newsletters, member lists, promotional and publicity materials, programs, clippings.
Arranged alphabetically by type of materials or name of initiative and chronologically therein.
- BOX 12** **New York City Opera Guild, 1966-1983**
Correspondence, by-laws, meeting minutes, newsletters, membership lists, promotional and publicity materials, handbook, financial documents, clippings.
Arranged alphabetically by type of materials and chronologically therein.
- BOX 12** **New York Philomusica Chamber Ensemble, 1970-1982**
Correspondence, brochures, promotional and publicity materials, program outlines, drafts of various materials, programs, miscellaneous business papers, clippings.
Arranged alphabetically by type of materials and chronologically therein.
- BOX 13** **Scribner Music Library, circa 1961-1972**
Correspondence, proofs, drafts, lists of composers and compositions, memos, copies of agreements, reviews, promotional and publicity materials.
Arranged alphabetically by type of materials and chronologically therein.
- BOX 13-14** **University of Rochester, 1942-1981**
Correspondence, reports, by-laws, meeting minutes and agendas, memos, brochures, newsletters, member lists, promotional and publicity materials, programs, investment reports.
Arranged alphabetically by type of materials or name of initiative and chronologically therein.
- BOX 14** **Photographs, circa 1904-circa 1980**
Color and black and white photographic prints of Merle Montgomery, her family, colleagues, and friends.
- BOX 15-16** **Promotional Materials, circa 1960-circa 1980**
Brochures, pamphlets, publicity material, and informational literature on various music, educational, arts, and cultural organizations and programs. This series also contains publicity and promotional materials on musicians, performers, composers, and conductors which may include photographs and correspondence.
Arranged in two groups: alphabetically by name of organization or program, and alphabetically by name of person.
- BOX 16-17** **Programs, 1931, circa 1960-circa 1980**
Programs for various music and cultural performances and events. These may include events produced by organizations in which Montgomery was involved.

BOX 17

Clippings, circa 1960-circa 1980

Newspaper and magazine clippings about topics, organizations, programs, and people of interest to Merle Montgomery.

BOX 17

Publications, 1956-1981

Miscellaneous music, educational, cultural, and arts publications.

BOX 18

Miscellany, circa 1956-1981

Miscellaneous papers, including speeches (by others), complete and partial narratives (draft and final), articles, brochures, catalogs, librettos, and materials on education.

Container List

<i>Container</i>	<i>Contents</i>
BOX 1-2	Correspondence, circa 1929-1981 Correspondence to and from colleagues, associates, friends, family members, businesses, and organizations relating to professional and personal activities. Includes telegrams, postcards, greeting cards, invitations, and announcements. Some correspondence has accompanying material.
BOX 1	Professional, 1933-1981 Arranged alphabetically by name of person or organization.
BOX-FOLDER 1/1	A-B
BOX-FOLDER 1/2	C-D
BOX-FOLDER 1/3	E-G
BOX-FOLDER 1/4	H-K
BOX-FOLDER 1/5	L-R
BOX-FOLDER 1/6	S-T
BOX-FOLDER 1/7	U-Z
BOX 1-2	Personal, circa 1929-1981
BOX-FOLDER 1/8	Letters from Merle Montgomery, 1929-1971
BOX-FOLDER 1/9-10	Letters from Merle Montgomery, undated (2 folders)
BOX-FOLDER 1/11	Letters from A. Walter Kramer, 1951-1971 Includes two items written by Merle Montgomery to Kramer and a 1971 letter to M. Montgomery from Kramer's music publisher.
BOX-FOLDER 1/12	Letters from A. Walter Kramer, undated
BOX-FOLDER 2/1	Family, 1929-1931, undated
BOX-FOLDER 2/2	Family, 1957-1972, undated
BOX-FOLDER 2/3	Family, undated
BOX-FOLDER 2/4	Unidentified family and friends, 1929-1932
BOX-FOLDER 2/5	Unidentified family and friends, 1948, undated
BOX-FOLDER 2/6	Unidentified family and friends, undated
BOX-FOLDER 2/7	Unidentified family and friends, 1935-1981, undated
BOX-FOLDER 2/8	Miscellaneous family, 1957-1972, undated
BOX 2-3	Biographical Materials, 1931-1981 Clippings, biographical sketches, resumé's, press releases, correspondence, personal business papers, awards, citations, writings, items about spouse A. Walter Kramer and other family members, programs, and Montgomery's passport.
BOX-FOLDER 2/9	Biographies, 1941-1971, undated
BOX-FOLDER 2/10-11	Clippings, 1948-1980, undated (2 folders)
BOX-FOLDER 2/12	Correspondence, 1942-1975

Biographical Materials, 1931-1981

Container

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BOX-FOLDER 2/13	A. Walter Kramer materials
BOX-FOLDER 3/1	Awards and citations, 1943-1981, undated
BOX-FOLDER 3/2	Business papers, 1965-1980
BOX-FOLDER 3/3	Family materials, 1931-1980
BOX-FOLDER 3/4	Writings
BOX-FOLDER 3/5-6	Miscellany (2 folders)
BOX 3-14	Business Papers, 1942-1983 Correspondence, agendas, reports, meeting minutes, memos, convention programs, financial documents, brochures, publicity and promotional materials, by-laws, membership lists, newsletters, articles, and clippings. Arranged alphabetically by organization or program.
BOX 3-4	Carl Fischer Inc., 1947-1978 Newsletters, publicity materials, news releases, announcements, programs, invitations, brochures, catalogs, memoranda, clippings, correspondence, rental and pricing lists, financial papers, company histories, reports, drafts, and miscellaneous project documents. Arranged alphabetically by type of materials and chronologically therein.
BOX-FOLDER 3/7	Brochures and catalogs
BOX-FOLDER 3/8	Clippings
BOX-FOLDER 3/9	Correspondence, 1957-1971
BOX-FOLDER 3/10	Correspondence, 1971-1978, undated
BOX-FOLDER 3/11	Financial papers, 1968-1971
BOX-FOLDER 3/12	Memoranda, 1966-1971, undated
BOX-FOLDER 4/1	News releases, 1957-1971, undated
BOX-FOLDER 4/2	Newsletters, 1970-1972
BOX-FOLDER 4/3	Rental lists
BOX-FOLDER 4/4	Reports, 1967-1970
BOX-FOLDER 4/5	Schillinger material, 1947-1964
BOX-FOLDER 4/6	Miscellany
BOX 4-5	Ford Foundation Recording-Publication Project, 1966-1972 Correspondence, lists of composers and musical pieces, price lists, narratives about composers and musical pieces, application forms, miscellaneous project papers. Arranged alphabetically by type of materials.
BOX-FOLDER 4/7	Application forms
BOX-FOLDER 5/1	Correspondence
BOX-FOLDER 4/8	Narratives
BOX-FOLDER 5/2	Miscellany
BOX 5	Let's Go to Musicland! 1953-1966 Scripts, outlines, continuities, drafts of scripts, promotional materials, correspondence, clippings, planning documents, negatives. Arranged alphabetically by type of materials.

Business Papers, 1942-1983

Container

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BOX-FOLDER 5/3	Correspondence, 1953-1966
BOX-FOLDER 5/4	Planning documents
BOX-FOLDER 5/5	Promotional materials
BOX-FOLDER 5/6	Release forms
BOX-FOLDER 5/7	Scripts
BOX-FOLDER 5/8	Miscellany
BOX 5-6	Mu Phi Epsilon, circa 1952-1983 Correspondence, reports, directories, procedural rules, brochures, newsletters, member lists, promotional materials, clippings, programs, leaflets. Arranged alphabetically by type of materials and chronologically therein.
BOX-FOLDER 5/9	Clippings
BOX-FOLDER 5/10	Correspondence, 1963-1981
BOX-FOLDER 5/11	Directories, brochures, yearbooks, 1952-1983
BOX-FOLDER 5/12	Memorial Foundation document, 1978
BOX-FOLDER 5/13	New York World's Fair documents, 1964-1965
BOX-FOLDER 5/14	Newsletters, 1960, 1972, 1980
BOX-FOLDER 5/15	Programs, 1953-1981, undated
BOX-FOLDER 5/16	Reports, 1953-1982
BOX-FOLDER 6/1	Resumé material, 1974-1977
BOX-FOLDER 6/2-3	Miscellaneous papers (2 folders)
BOX 6	Musicians Club of New York, 1949-1981 Correspondence, reports, by-laws, meeting minutes, brochures, newsletters, member lists, promotional and publicity materials, programs, certificate of incorporation. Arranged alphabetically by type of materials and chronologically therein.
BOX-FOLDER 6/4	Correspondence, 1968-1977
BOX-FOLDER 6/5	Promotional materials, 1964-1981
BOX-FOLDER 6/6	Miscellaneous documents, 1949-1978
BOX 6-10	National Federation of Music Clubs, 1954-1981 Correspondence, by-laws, convention materials, financial documents, memoranda, applications, meeting agendas, reports, minutes, publicity and promotional materials, reviews, newsletters, programs, articles, clippings. Arranged alphabetically by type of materials or name of initiative and chronologically therein.
BOX-FOLDER 6/7-11	American Women Composers, 1971-1980, undated This material also includes documents relating to various women's issues, including League of Women Composers, International Women's Year, laws and bills regarding women, and women in the arts. (5 folders)
BOX-FOLDER 6/12-16	Clippings, 1954-circa 1980 (5 folders)

Business Papers, 1942-1983

Container

Contents

BOX-FOLDER 7/1	Convention materials, 1963-1981
BOX-FOLDER 7/2-5	Correspondence, 1961-1981 (4 folders)
BOX-FOLDER 7/6-7	Financial materials, 1942-1979, undated (2 folders)
BOX-FOLDER 7/8	International Year of the Child, 1979
BOX-FOLDER 7/9-13--8/1-5	Junior activities, 1960-1981 (10 folders)
BOX-FOLDER 8/6-19	New York Federation of Music Clubs, 1954-1981 (14 folders)
BOX-FOLDER 9/1-5	Opera for Youth, 1977-1979 (5 folders)
BOX-FOLDER 9/6-7	Parade of American Music materials, 1960-1974 (2 folders)
BOX-FOLDER 9/8	Plan of work, 1967-1969
BOX-FOLDER 9/9-10	Publications, brochures
BOX-FOLDER 9/11	Publicity materials
BOX-FOLDER 10/1-2	Reports, 1962-1982, undated Includes by-laws. (2 folders)
BOX-FOLDER 10/3-5	Wolf Trap American University Program for the Performing Arts, 1971-1974 (3 folders)
BOX-FOLDER 10/6-10	Miscellaneous papers, 1960-1981, undated (5 folders)
BOX 10-12	National Music Council, 1966-1981 Correspondence, reports, meeting minutes and agendas, brochures, newsletters, member lists, promotional and publicity materials, programs, clippings. Arranged alphabetically by type of materials or name of initiative and chronologically therein.
BOX-FOLDER 10/11-13	Bicentennial Parade of American Music, 1973-1977 (3 folders)
BOX-FOLDER 10/14	Clippings
BOX-FOLDER 10/15	Correspondence, 1966-1981
BOX-FOLDER 11/1-2	International arts festivals, correspondence, 1974-1980 (2 folders)
BOX-FOLDER 11/3	International arts festivals, planning documents, 1978-1980
BOX-FOLDER 12/1	Meeting minutes and agendas, 1966-1977
BOX-FOLDER 12/2	Programs and brochures, 1974-1979
BOX-FOLDER 12/3-4	Promotional materials, 1975-1982 (2 folders)
BOX-FOLDER 12/5	Reports, 1980-1981
BOX-FOLDER 12/6	Miscellaneous documents
BOX 12	New York City Opera Guild, 1966-1983

Business Papers, 1942-1983

Container

Contents

Correspondence, by-laws, meeting minutes, newsletters, membership lists, promotional and publicity materials, handbook, financial documents, clippings.
Arranged alphabetically by type of materials and chronologically therein.

BOX-FOLDER 12/7

Clippings

BOX-FOLDER 12/8

Publications, 1967-1981

BOX-FOLDER 12/9-10

Miscellaneous documents, 1966-1983
(2 folders)

BOX 12

New York Philomusica Chamber Ensemble, 1970-1982

Correspondence, brochures, promotional and publicity materials, program outlines, drafts of various materials, programs, miscellaneous business papers, clippings.
Arranged alphabetically by type of materials and chronologically therein.

BOX-FOLDER 12/11

Brochures and programs

BOX-FOLDER 12/12

Business papers, 1972-1980

BOX-FOLDER 12/13

Clippings

BOX-FOLDER 12/14

Correspondence, 1970-1982

BOX-FOLDER 12/15

Promotional materials, 1971-1977

BOX-FOLDER 12/16

Miscellaneous papers,

BOX 13

Scribner Music Library, circa 1961-1972

Correspondence, proofs, drafts, lists of composers and compositions, memos, copies of agreements, reviews, promotional and publicity materials.
Arranged alphabetically by type of materials and chronologically therein.

BOX-FOLDER 13/1-6

Correspondence, 1961-1972
(6 folders)

BOX-FOLDER 13/7-10

Proofs and drafts
(4 folders)

BOX-FOLDER 13/11

Publicity materials, 1964-1965

BOX-FOLDER 13/12-13

Miscellaneous documents, circa 1960-circa 1969
(2 folders)

BOX 13-14

University of Rochester, 1942-1981

Correspondence, reports, by-laws, meeting minutes and agendas, memos, brochures, newsletters, member lists, promotional and publicity materials, programs, investment reports.
Arranged alphabetically by type of materials or name of initiative and chronologically therein.

BOX-FOLDER 13/14

Alumni papers, 1953-1972

BOX-FOLDER 13/15

Correspondence, 1954-1976

BOX-FOLDER 13/16

Eastman School of Music 50th Anniversary Festival materials, 1971-1972

BOX-FOLDER 13/17

Eastman School of Music miscellaneous materials, 1942-1981

BOX-FOLDER 14/1

Presser International Symposium on Support for the Arts materials, 1972

BOX-FOLDER 14/2

Trustees' Council papers, 1963-1974

BOX-FOLDER 14/3

Trustees' Council papers, 1974-1979

Business Papers, 1942-1983

Container

Contents

BOX-FOLDER 14/4	University of Rochester miscellaneous materials, 1964-1977
BOX-FOLDER 14/5	Miscellaneous documents, 1953-1978
BOX 14	Photographs, circa 1904-circa 1980 Color and black and white photographic prints of Merle Montgomery, her family, colleagues, and friends.
BOX-FOLDER 14/6-8	Photographs
BOX 15-16	Promotional Materials, circa 1960-circa 1980 Brochures, pamphlets, publicity material, and informational literature on various music, educational, arts, and cultural organizations and programs. This series also contains publicity and promotional materials on musicians, performers, composers, and conductors which may include photographs and correspondence. Arranged in two groups: alphabetically by name of organization or program, and alphabetically by name of person.
BOX-FOLDER 15/1	Organizations, AD-AM
BOX-FOLDER 15/2	Organizations, AM-CHA
BOX-FOLDER 15/3	Organizations, CHO-LE
BOX-FOLDER 15/4	Organizations, LI-MUS
BOX-FOLDER 15/5	Organizations, MUS-OP
BOX-FOLDER 16/1	Organizations, PE-WO
BOX-FOLDER 16/2	People, A-HAN
BOX-FOLDER 16/3	People, HAP-O
BOX-FOLDER 16/4	People, P-TH
BOX-FOLDER 16/5	People, TR-Z, miscellaneous
BOX 16-17	Programs, 1931, circa 1960-circa 1980 Programs for various music and cultural performances and events. These may include events produced by organizations in which Montgomery was involved.
BOX-FOLDER 16/6-8, 17/1	Programs (4 folders)
BOX 17	Clippings, circa 1960-circa 1980 Newspaper and magazine clippings about topics, organizations, programs, and people of interest to Merle Montgomery.
BOX-FOLDER 17/2-5	Clippings (4 folders)
BOX 17	Publications, 1956-1981 Miscellaneous music, educational, cultural, and arts publications.

Publications, 1956-1981

Container

Contents

BOX-FOLDER 17/6

Publications

BOX 18

Miscellany, circa 1956-1981

Miscellaneous papers, including speeches (by others), complete and partial narratives (draft and final), articles, brochures, catalogs, librettos, and materials on education.

BOX-FOLDER 18/1-7

Miscellany
(7 folders)